



MCA KITCHENER-WATERLOO
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TO: MCA K-W Member Companies
FROM: MCA Kitchener-Waterloo Board of Directors
DATE: June 12, 2024
RE: MCA Kitchener-Waterloo 2024 Scholarship Program

PLEASE FIND ATTACHED THE PROGRAM OBJECTIVES AND RELEVANT INFORMATION OF OUR SCHOLARSHIP PROGRAM

PLEASE NOTE:

The Application **MUST** be signed by the appropriate person within the member company. The company must be a member of MCA Kitchener-Waterloo and in a current position with their industry funds. This verification is necessary to assure the MCA Kitchener-Waterloo Scholarship Committee that the applicant meets the required criteria of being the child or ward of a mechanical employee of that Company.

All required documents **MUST** be included with the submission in one PDF document. *Incomplete submissions will not be reviewed. Applicants will be contacted and will have one week to resubmit.

All applications must include:

- An official transcript of the previous year's results
- A typed submission prepared by the applicant outlining why they are deserving of the award
- A fully completed and signed application form
- A fully completed employment history form
- Resume
- (Optional) outline of any volunteer work or letters of reference
- Two (2) letters of reference
- Completed and signed release form

THE DEADLINE FOR SUBMISSION IS AUGUST 1, 2024

MCA KITCHENER-WATERLOO 2024 SCHOLARSHIP APPLICATION

SCHOLARSHIPS

To emphasize the importance of education and our desire to have post-secondary graduates enter the construction sector with preference given to the mechanical industry, the MCA Kitchener-Waterloo established a Scholarship Program.

OBJECTIVE

To provide financial support for deserving children or wards of full-time employees of MCA Kitchener-Waterloo member companies, for the purpose of attending recognized post-secondary institutions, and to encourage such individuals to attain a high level of academic achievement.

RECOGNIZED PROGRAM – DEGREE/DIPLOMA

Degree courses offered by Canadian Universities and Ontario Community Colleges will be given primary consideration. Should there be no candidates in the above program; consideration may be extended to other courses by various recognized institutions providing the intent of the scholarship program is met.

ELIGIBILITY

The scholarship will be awarded annually to sons, daughters or legal wards of persons who are full-time salaried employees of Association Members who are employed by your Mechanical division. Where companies have multiple offices or multiple areas of activity, eligibility will be restricted to those servicing the MCA Kitchener-Waterloo area. The member firm must be in good standing for at least one year. The firms must sponsor the candidates(s) and the applications(s) must be endorsed by the senior executive officer of zone operations. The Candidate must be a Canadian citizen who has or will successfully complete the requirement to qualify for post-secondary education. A student must not otherwise receive a major scholarship or bursary and not be receiving scholarships from other MCA zones awarded or pending.

BASIS OF SELECTION

The scholarship will be awarded to outstanding students enrolling in a course leading to a University Degree or Community College Diploma. The award will be based on academic achievement in the previous academic year. Having a minimum 70% average is a prerequisite. In addition to academic achievement, preference will be given to those showing an interest in the construction sector with preference given to the mechanical industry. Extra-curricular activity, work experience, employment reference and supporting material, written submission and course of study will be an added aspect of selection.

**MCA KITCHENER-WATERLOO
2024 SCHOLARSHIP APPLICATION**

RELEASE FORM FOR SCHOLARSHIP APPLICATION

By completing and returning this form to MCA Kitchener-Waterloo you are hereby allowing MCA Kitchener-Waterloo to use or release any personal information related to your Scholarship Application.

I, _____, authorize MCA Kitchener-Waterloo to store personal information related to my scholarship application, including any photographs that may be taken. All information compiled will be stored in a secure location according to MCA Kitchener-Waterloo's privacy policy & only accessible to MCA Kitchener-Waterloo staff.

Applicant's Signature

Date

**MCA KITCHENER-WATERLOO
2024 SCHOLARSHIP APPLICATION**

SCHOLARSHIP APPLICATION FORM

This section to be completed by Applicant (Please Print)

Name: _____
Surname Given Name Initial(s)

Address: _____
No. Street

City/Town Province Postal Code

Telephone: (____) _____ Email: _____

Date of Birth: Day _____ Month _____ Year _____

SOCIAL INSURANCE NO. _____

Last school attended: _____
Name City, Province

Institution you will be attending: _____
Name Program of Study

Have you applied for other financial assistance? Yes ___ No ___

Have you received any other financial assistance? Yes ___ No ___

If yes, please indicate amount & information: _____

This section to be completed by Parent or Guardian (Please Print)

Parent/Guardian Name: _____

Job Title _____

Do you work 100% in your company's mechanical division? Yes ___ No ___

If "No" to above, do you work for mechanical occasionally? Yes ___ No ___ (50% of scholarship)

Employer Information: _____
Name

Address

This section to be completed by the senior executive officer of zone operation (Please print)

Name Title

Signature

MCA KITCHENER-WATERLOO 2024 SCHOLARSHIP APPLICATION

APPLICANT EMPLOYMENT EXPERIENCE

(Please indicate full-time, seasonal, or part-time)

Employer: _____

Street address: _____ City: _____ Prov. _____

Job title: _____

Major duties: _____

Start date: _____ End Date: _____

Reason for leaving: _____

Employer: _____

Street address: _____ City: _____ Prov. _____

Job title: _____

Major duties: _____

Start date: _____ End Date: _____

Reason for leaving: _____

Employer: _____

Street address: _____ City: _____ Prov. _____

Job title: _____

Major duties: _____

Start date: _____ End Date: _____

Reason for leaving: _____

Signature: _____ Date: _____

MCA KITCHENER-WATERLOO 2024 SCHOLARSHIP APPLICATION

Please submit the completed application form, official transcript of your marks, typed submission outlining why you feel you are deserving of consideration (outlining your extra-curricular or community activities with supporting material, if applicable), your resume, and two non-family letters of reference **by August 1st, 2024** to Kitchener-Waterloo's website www.mcakitchener-waterloo.com.

Click on the Scholarship Program tab and submit the application through the Google Form link.

Please note: Scholarships are only accepted via MCA KW's google form submission and must be one complete PDF.

SCHOLARSHIP CRITERIA/APPLICANT CHECKLIST

- Signed Release Form
- Completed and signed Application Form
- Completed Employment History Form
- Official transcript of most recent marks (You may include an interim transcript at the time of application; however, a final official transcript is required when available)
- Typed submission describing why you are deserving of this award, including a synopsis of your personal and professional goals, as well as an account of your leadership qualities shown through extra-curricular activities that includes details as to the extent of your involvement
- Resume
- Two (2) non-family letters of reference